

HIRE US

STUDIOS TO HIRE IN NORTH LONDON

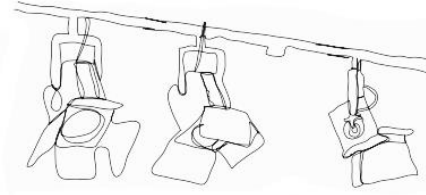
JACKSONS LANE

Jacksons Lane
269a Archway Road
London N6 5AA
www.jacksonslane.org.uk

CONTACT US AT EVENTS@JACKSONSLANE.ORG.UK TO
ENQUIRE ABOUT HIRING A SPACE, OR TO BOOK A VISIT.



WELCOME



WE WOULD LOVE TO WELCOME YOU TO JACKSONS LANE.

The UK's home for contemporary circus, art and community.

Welcome to Jacksons Lane – a rich cultural hub that centres arts practice, contemporary circus and community engagement. With period features against the backdrop of the venue's rich history, we pride ourselves on fostering communities, bring a welcoming and joyful atmosphere and providing a quality service that centres our clients.

We have one large studio space, four medium studio spaces and one meeting room for hire for a variety of activities, including Classes & Courses, Private Events, rehearsals, readings, photoshoots and much, much more!





HOW TO FIND US

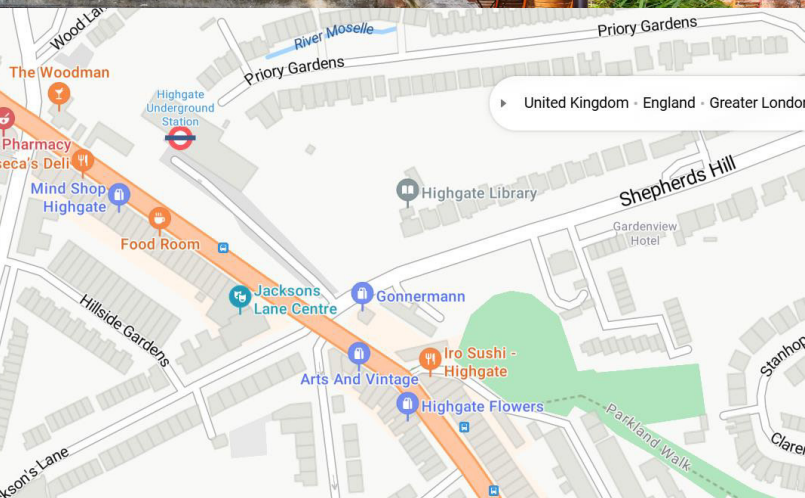
JACKSONS LANE IS IN THE HEART OF NORTH LONDON.

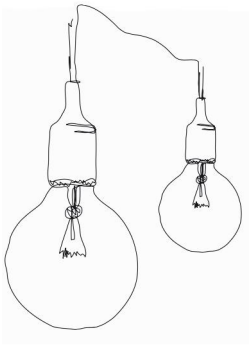
Jacksons Lane is located in Highgate, North London. We are situated within a strong network of transport links into central London. We can be reached easily by tube, bus or car. Our address is 269a Archway Road, Highgate, London, N6 5AA.

Find us on What 3 Words: Clip, Papers, Waters

Jacksons Lane is conveniently located directly opposite Highgate Tube Station, which is on the High Barnet branch of the Northern Line. This provides connections to central London in around 20 minutes with direct trains to Kings Cross, Euston, London Bridge and London Waterloo. Our nearest step-free stations are Finchley Central (Northern Line) and Upper Holloway (Overground)

Jacksons Lane does not have its own car park and as parking locally is limited, we generally recommend using public transport where possible.





OUR STUDIOS

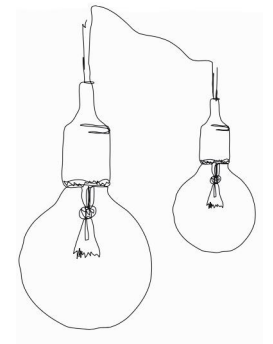
WE OFFER A WIDE VARIETY OF STUDIOS AT COMPETITIVE RATES

- All our studios have a PA system and access to tables and chairs.
- Microphones, projectors, screens and digital piano are all available to use upon request.
- Wi-Fi is available throughout the building.
- Our platform lift provides step-free access to all levels.
- We offer female, male, gender-neutral and accessible facilities.





STUDIO 1



INFORMATION

As one of North London's largest rehearsal spaces, Studio 1 is the perfect location for large-scale rehearsals, parties, weddings, bar and bat mitzvahs, readings, conferences, meetings, training, shoots and more. With its period features, large archways and gorgeous lighting, this space offers the chance to make memories or create and collaborate in a beautiful space.

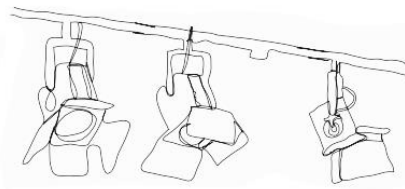
With high ceilings, partially mirrored walls and a wooden floor, Studio 1 can easily be adapted to suit a diverse range of requirements. The large space can be set up with seats and a lectern for conferences, award ceremonies and other large format events. A separate meeting room can also be made available as part of your hire of Studio 1.

Studio 1 can host up to 120 people. There is a minimum booking time of 3 hours. Any bookings in Studio 1 that include an audience / the public, will be subject to Event Staffing.

For weddings and large parties, please see our wedding brochure for more details.

Capacity: 120 | Dimensions: 8.7m x 29m

STUDIO 2



INFORMATION

Studio 2 has large floor to ceiling glass windows and a wooden floor. There is an in-build feature fireplace, and it also has its own separate bathroom.

This studio is often used for classes, courses, meetings, small conferences and study clubs. It also makes a great photography and filming space, as it has lots of natural light. The space is in a quiet part of the building, so it is ideal for sound baths, mediation sessions and yoga.

Studio 2 has a hearing loop system.

It is accessible via stairs or our platform lift.

It also is often used in addition to Studio 1, as a catering space.

Capacity: 25 | Dimensions: 8.2m x 5.4m





STUDIO 3 & 4

INFORMATION

Studios 3 and 4 are two of our standard sized studio spaces at Jacksons Lane. They are ideal for rehearsals, workshops, auditions and more!

These spaces have fantastic double-height ceilings, with large feature windows allowing natural light to fill the space. There are sprung vinyl dance floors, and large floor to ceiling mirrors against one wall. The studios are fully equipped with an integrated sound system. There is also a small upright piano in both these studios.

Studio 3 and 4 also have rigging apparatus fitted to the double height section, to allow for aerial rehearsal and practice. There are two fixed rigging points in each space.

These studios are on the ground floor of our building, just off the main foyer space. Studios 3 and 4 are mirrors of each other on opposite sides of the corridors. Please note we do not take event/party bookings in these studios.

Capacity: 32 | Dimensions: 7.6m x 6.1m



STUDIO 5

INFORMATION

Capacity: 35 | Dimensions: 7.5m x 6.5m

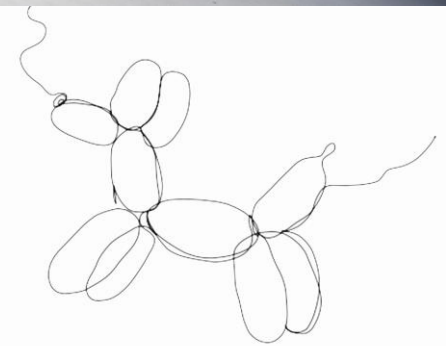
Studio 5 is one of our standard studio spaces at Jacksons Lane.

It is ideal for workshops, auditions, meetings, training sessions and smaller events such as children's parties.

As Studio 5 does not have any external windows, this space can be made dark, making it perfect for self-lit photoshoots, intimate performances and mediation/yoga sessions.

This studio is fully equipped with an integrated sound system, and has its own hearing loop system

Studio 5 is on the ground floor of our building, just off the main foyer space.



MEETING ROOM

INFORMATION

Capacity: 10 | Dimensions: 4.1m x 4.2m

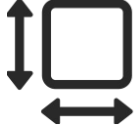

The Meeting Room is the smallest of our spaces available to hire at Jacksons Lane.

It is ideal for meetings, auditions, interviews and tutoring.

It is also very popular hired in combination with other studios, to be used as a production office, or breakout space for Studio 1 or 2. The room has a double aspect, with period windows letting lots of natural light into the space.

The Meeting Room is on the first floor of the building, which is accessible by stairs or lift.



			Flooring	Mirrors	Piano	Windows
STUDIO 1	8.7m x 29m	120	Wooden Floor	Two mirrors along one wall	Y	Large windows at opposite ends
STUDIO 2	7.6m x 6.1m	25	Wooden Floor	-	N	Large floor to ceiling windows along one wall
STUDIO 3	7.6m x 6.1m	32	Sprung vinyl dance floor	Floor to ceiling mirrors against one wall	Y	Large windows against one wall
STUDIO 4	7.7m x 6.1m	32	Sprung vinyl dance floor	Floor to ceiling mirrors against one wall	Y	Large windows against one wall
STUDIO 5	7.5m x 6.5m	35	Vinyl dance floor	-	N	-
MEETING ROOM	4.1m x 4.2m	10	Wooden Floor	-	N	Large windows against two walls

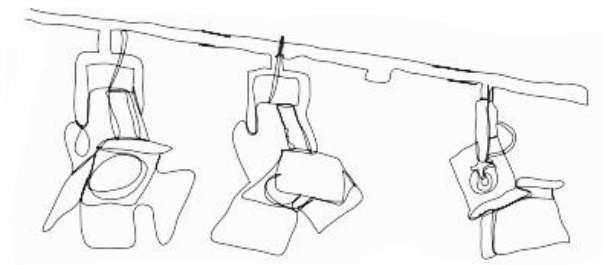


ACCESS

WE ARE COMMITTED TO MAKING SURE THAT EVERYONE CAN ENJOY OUR FACILITIES.

As part of our capital redevelopment project, we have worked hard to ensure that our building is both more physically accessible than ever before, as well as being more accessible to visitors with non-visible disabilities.

We have also recently updated our processes and procedures so that these are equally accessible to our many audiences, visitors and building users.



FACILITIES:

PLATFORM LIFT

We have a lift in our main foyer, providing step free access to our theatre and all of our studio spaces across the venue.

TOILET FACILITIES

We have two fully accessible cubicles in our main foyer space. We also have a fully accessible dressing room, with shower facilities for visiting artists and companies using or hiring our theatre space.

We do not have a Changing Place toilet on site, however the nearest facilities to us are at the Mossy Well in Muswell Hill or at the National Youth Theatre building on Holloway Road. Click here to go to an interactive map of [Changing Place toilets.](#)

REFUGE POINTS

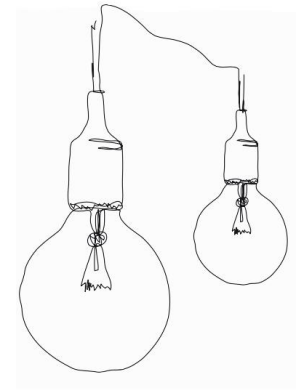
We have various refuge points around the building, with an integrated communication system allowing you to seek support from our team should you need it.

ASSISTANCE AND SUPPORT ANIMALS

Assistance and support animals are welcome throughout Jacksons Lane. If you are attending a performance, we can offer you an aisle seat and let you know about any special effects or features that may affect you or your animal companion. Your support animal will need to stay with you at all times as we are unable to look after them during your visit.

If you need have any questions or want to discuss any of the above before your visit please do [get in touch.](#)

EVENTS



WE OFFER A RANGE OF PACKAGES TO SUIT THE VARIETY OF EVENTS WE HOST AT JACKSONS LANE

For larger events such as weddings, parties, Bar/Bat Mitzvahs, exhibitions and performances, we offer packages that include event staffing, access after regular opening hours and additional spaces that are often used for catering or as dressing rooms. All pricing details for our Event Packages can be found on the following page. Please contact our events team for our updated packages and to discuss your event: events@jacksonslane.org.uk

TYPE OF FUNCTIONS:

We do not currently have a license for legal wedding ceremonies.

EVENT STAFFING:

All events in Studio 1 must have event staffing. This is required for health and safety reasons. The staff are there to support with the set up and clear down of the space, ensuring the event runs to time.

LATE LICENCE:

Our late licence for music and alcohol runs until 23:00 – Monday – Saturday.

CATERING:

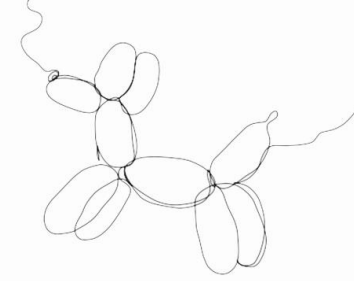
You are welcome to bring in your own food or contact us for our list of approved caterers.

We have a café that serves hot and cold drinks and snacks.

ALCOHOL & BAR:

Corkage charges will be applied to any alcohol brought onto the premises. Please discuss this with your Event Manager in further detail and to find out more about our approved list of caterers.

EVENT STAFFING



EVENT STAFF ENSURE THE SAFE AND SMOOTH RUNNING OF EVENTS IN OUR VENUE.

WHEN DO I NEED EVENT STAFFING?

For package events in Studio 1 we require event staffing. These events may include, but are not limited to, children's birthday parties, weddings, Bar/Bat Mitzvahs, parties and corporate events.

- For events that are part of the 'small events' package, we require 2 Event Assistants.
- For larger events that are part of Events Packages A and B, such as Weddings, Bar/Bat Mitzvahs, parties etc., we require an Event Manager and an Event Assistant.

Jacksons Lane reserve the right to decide whether your event requires Event Assistants or Event Managers.

WHAT DO EVENT STAFF DO?

They will be your point of contact during the booking. They'll help you keep on schedule and make sure you are out of the space within your booked time, avoiding any additional costs.

Event staffing is mandatory, as they are vital in the event of a fire evacuation, as well as for Health and Safety reasons. Event staff also help set up and clear down the room. This can include putting out furniture, laying out decorations and some technical support. They will also be in the building throughout the event, should you need any support.

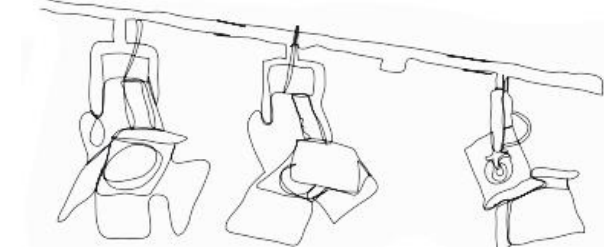
Event Managers will also know the details of your event and will act as a consistent contact for you in the lead up to your event. Any questions you have can be directed to them.

WHAT DON'T EVENT STAFF DO?

Event Staff do not handle any catering requests. They can collect food deliveries and bring them up to the studio, however any other catering requirements such as cake cutting, handing out food, packaging, handing out drinks or table service are not included in the Event Staffing responsibilities.

They don't provide entertainment services and can't be responsible for young people wandering around the building.

FREQUENTLY ASKED QUESTIONS



HOW DO I BOOK?

Email events@jacksonslane.org.uk with your enquiry.

CAN I PENCIL IN A BOOKING?

Yes! Once you have made your initial enquiry, you can ask us to pencil you in for your chosen date/time and that space will be reserved for you. If we get further interest from other clients for the space you are pencilled in for, we will contact you to ask you if you are ready to confirm your booking, or if you would like to let go of your space.

DO I NEED TO PAY A DEPOSIT?

No, you do not need to pay a deposit. You can pencil in a booking with us free of charge, then when you are ready to confirm, we will send you an invoice. Once this booking is confirmed, we have a cancellation policy of:

8 weeks' notice or more before the date of the Event	No cancellation fee
4 weeks' notice or more before the date of the Event	50% of the hire Charge
1-week notice or more before the date of the Event	75% of the hire Charge
Less than 1 weeks' notice before the date of the Event	100% of the hire Charge

DO YOU HAVE A MINIMUM HIRE TIME?

For Studio 1, we have a minimum booking time of 3 hours. All other studios have a 30-minute minimum booking.

CAN I HIRE A SPACE EXCLUSIVELY?

You may hire a studio exclusively and can book storage for longer period bookings. Contact us for further details on availability.

CAN I STORE MY EQUIPMENT?

We can usually find storage for small items overnight free of charge. For larger equipment, you can book the Meeting Room for storage purposes.

IS THE SPACE SOUNDPROOF?

No, Jacksons Lane does have some sound bleed. When all doors are closed, we can reduce the volume of this sound bleed, but we ask that you don't bring any especially loud drums or sound equipment. We also ask you to shut off music at 23:00.

DO YOU HAVE TABLES AND CHAIRS?

Yes, all studios have access to tables and chairs free of charge.

WILL ANYONE SET UP/CLEAR DOWN THE ROOM?

No, you will need to do this yourself within your booking time. Our Duty Manager will show you where the tables and chairs are kept. If you are booking an event, event staffing is mandatory, and Event Assistants will set up and clear down the room for you.

WHAT ARE YOUR STANDARD OPENING HOURS?

Monday – Saturday: 10.00 – 22.00, Sunday: 10.00 – 18.00. We are closed on Bank holidays.

CAN I ACCESS JACKSONS LANE OUTSIDE OF OPENING HOURS?

Yes, there is a £50(+VAT) per hour charge to open the building outside of regular hours. We will need to know this well in advance to ensure we have enough staffing.

TESTIMONIALS

THROUGH HIRING A SPACE AT JACKSONS LANE, YOU ARE DIRECTLY CONTRIBUTING TO THE MAINTENANCE AND DEVELOPMENT OF OUR EDUCATION WORK AND ARTISTIC PROGRAMMES.

“I wanted to say a massive thank you for all the support you and your staff at Jackson’s Lane have given me these past 3 months during my launch period. Everyone there that I’ve encountered has always been so welcoming, had a smile on their face and so helpful. Your flexibility in allowing me to reduce and then increase my hire time as my classes grew is so appreciated.” – **Katie (Baby Sensory Classes and Courses)**

“We booked the large studio at Jacksons Lane for a family reunion. We loved the space as it gave us plenty of room to move about, mingle, hang out etc and the staff and atmosphere in the building was relaxed and friendly. The process of booking was simple, and the staff communicated instantly. Overall, we found the space, staff and overall experience to be excellent, and it felt good to be contributing to an arts centre!” – **Marguerite & Family**

“We could not have been happier with our experience at Jackson's Lane, the venue was superb and the staff incredibly helpful and friendly. We would be totally delighted to return and use the venue again. Thank you so much” - **Birthday client**

