**Jacksons Lane, Creative Engagement Assistant
Contract:** 16 hours a week, Permanent

**Salary: £22,000 pro rata**

**Place of Work: Highgate, London. N6 5AA**

**Preferred Start date**: As soon as possible

**Jacksons Lane** is seeking a new Marketing Assistant to join our team. As the flagship arts and cultural venue in Haringey, Jacksons Lane hosts a year-round programme encompassing the best in contemporary circus performance, arts participation activities, cultural education and outreach work for both its community and the sector as a whole.

We need someone to support and assist with the running of our marketing department, specifically our social media channels and content creation. The ideal candidate will have experience in managing multiple social media channels, has a creative eye and great communication and organisational skills. They will be enthusiastic about contemporary circus and the wider performing arts sector.

Below you can download a copy of the job description and person specification, equal opportunities form and some more information about Jacksons Lane.

Jacksons Lane is an equal opportunities employer, and we are committed to building a diverse workforce that reflects the dynamism of our communities and broad range of work we do as an organisation. We welcome applications from all individuals and, as with all our work, strive to make our application process as accessible as we can.

We want to encourage applications from those who experience barriers and inequality due to their race, gender identity, disability and/or and socio-economic background, therefore we guarantee to interview anyone who meets the essential criteria and demonstrates a protected characteristic.

**Application deadline:** 10am on Monday 03 October
**Interviews:**  Week commencing 10 October

If you wish to discuss the role before you apply, we would like to invite you to attend an informal 1:1 chat with a member of the team. To take up this opportunity please email recruitment@jacksonslane.org.uk to arrange.

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**For our full Recruitment Pack and details on how to apply, visit our website:**

<https://www.jacksonslane.org.uk/about-us/jobs/marketing-assistant>

Please note that our recruitment pack is available in PDF, large print/plain text and audio (MP3) versions